



All utility installations in Ministry of Transportation and Transit (MoTT) Right of Way must follow the [Utility Policy Manual \(UPM\)](#).

Is a Permit Required?

As per the BC Hydro and Ministry of Transportation and Transit 2025 Protocol Agreement, in specific cases up to 10 consecutive poles may be replaced in the same location without requiring a separate MOTT permit.

New or Amended Permits for utility infrastructure already authorized by MoTT may not be required if the proposed works fall under Section 3.2.3 of the [Utility Policy Manual \(UPM\)](#)

As per Section 3.4.3 of the UPM, some works may be permitted under a Blanket Permit. Contact your local [MoTT District Development Services Team](#) to confirm.

When Applying for a Permit:

REQUIRED INFORMATION

Application packages must include the following. Incomplete packages will be returned.

- Applicants contact information and Permission to Act as an Agent ([Form H0020 Agent](#)) for BCH when applicable
- The Permit holder must be BC Hydro and include contact email and address
- Identify in Application Details if works fall under [BC Hydro's Electrification Plan](#), including Project #
- Proposed construction start / completion dates
- Detailed design drawings that clearly represent the works proposed

Design Drawings must include, but are not limited to:

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| <ul style="list-style-type: none"> Locations of proposed works including reference points Adjacent property boundaries, legal descriptions, First Nations Reserves Highway Info <ul style="list-style-type: none"> • Highway/Road Name • Offsets from property line and edge of pavement/roadway (incl. road surface type) • Driveways and intersections • Highway structures (culverts, bridges, guardrails, raised islands, signs, etc.) • Other utilities both above and below ground • Crossing locations | <ul style="list-style-type: none"> Scales (site layout 1:5000, profiles 1:250) Legend including north arrow Proposed installation methods Underground installations <ul style="list-style-type: none"> • Extent of trench • Extend of bore pits for directional drilling • Cross sections and typical drawings for all sections • Profile of depth of cover within the right-of-way • Location/specifications of any proposed above ground appurtenances Identify any areas where UPM exceptions may be required |
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- Submitting complete applications with a thorough description of proposed works will help expedite reviews.
- Exceptions to the UPM will be considered on a case-by-case basis; review S.27 of the UPM for information.
- Allow adequate time for review and evaluation of applications including First Nations Consultation and field reviews.
- Proponents should review Sections 5.0 and 6.0 of the UPM regarding First Nations Consultation and Environmental Management, contact your local MoTT District Development Services Team if you have any questions.
- As per S.7 of the UPM Traffic Management and Work Notification may be required even if a permit is not required.