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ADOPT A HIGHWAY (AAH) SAFETY GUIDELINES

Pre-Work Safety Guidelines

1. Volunteers must be at least 12 years old. Volunteers 12–18 years old must have adult supervision.
2. Prior to commencing roadside activities, all volunteers (in the case of a minor, a legal guardian) must sign and submit a **Waiver and Acknowledgement of Risk** form to the AAH Program Coordinator.
3. Volunteers must review the safety and invasive species video and read through the on-site AAH Safety Guidelines.
4. Ensure that at least one volunteer has first aid training and that a basic first aid kit is readily available on site.
5. Ensure that a cell phone is available for communication in the event of an emergency.
6. Provide volunteers with:
 - a pre-event assembly and work planning space;
 - a list of phone numbers including local police and ambulance;
 - specific directions to the nearest emergency medical facility and;
 - the specific location of the work area (i.e., km3 of the highway), to assist responding police/ambulance.
7. Confirm group size is three or more.
8. Select a safe parking/staging area(s) for the volunteer's vehicles.

On-Site Safety Guidelines

1. Coordinate the placement of a temporary 'Crew Working' sign at each end of the assigned work area. These are not to be removed until work has been completed.
2. Volunteers must check 'in' and 'out' with the on-site volunteer coordinator.
3. Volunteers must wear a ministry-provided safety vest, gloves. Suitable shoes and clothing are recommended.
4. Volunteers must always work facing traffic. Stay on the shoulder and off the paved part of the road.
5. Volunteers must not cross the highway or go into the median.
6. Volunteers must not direct/stop highway traffic.
7. No pets are allowed on the work site.
8. No rough housing or horseplay is permitted.
9. Place filled bags or heavy objects in a safe spot for pick up later. If you come across needles, dead animals, or containers that have dangerous goods that you would not find at home. Please report to your on-site volunteer coordinator. And the coordinator can notify the ministry rep to have our maintenance contractor remove these items.
10. **Do not touch any Hog weed.** Report toxic invasive plants and do not try and remove them or any garbage around them. Phone 1-888-WEEDSBC (1-888-933-3722)
11. Do not over fill trash bags or invasive plant bags.
12. Report all injuries and hazards to the on-site volunteer coordinator who will then report them to the district office.