



REGISTRAR OF PASSENGER TRANSPORTATION

MINISTRY OF TRANSPORTATION

SPECIAL AUTHORIZATION

Application to Change Rates and Rules for Passenger Directed Vehicle(s) (PDV's)

Application forms and guidelines are available at the Passenger Transportation Branch and are posted on the Passenger Transportation Registrar's web site. Please submit all applications to:

Registrar of Passenger Transportation
Passenger Transportation Branch
Ministry of Transportation
104 – 4240 Manor Street
Burnaby BC V5G 1B2

Contact Information:

Phone: 604-453-4250
Toll Free: 888-453-4280
Fax: 604-453-4253
Email: passengertransportationbr@gov.bc.ca
Web: <http://www.th.gov.bc.ca/rpt>



Office Use Only
PT Application#: _____

About this form: Rates and Rules are regulated for Passenger Directed Vehicles (PDVs) only.

The attached application requirements list will assist you in preparing your application.

Please submit the application form and documents to the Passenger Transportation Branch.

1. Licensee Identification & Contact Information

British Columbia Passenger

Transportation Reference Number: _____

Legal Name(s) of Licensee: _____

All trade names (i.e. "doing business as"):

Business Mailing Address: _____

_____ Postal/Zip Code: _____

Physical Location of Records (if different): _____

_____ Postal/Zip Code: _____

Phone: _____ Cell : _____ Fax: _____

Email: _____ Web Site: _____

2. Type of Service

Passenger Directed Vehicle - specify type below:

☐ Taxi ☐ Limousine ☐ Other: _____

3. Basic Requirements

A copy of the Rates and Rules document that is being proposed to replace the current Board approved Rates and Rules.

4. Board Application Requirements

Please refer to the Application Handbook, Section 4.5 and Appendix E. These materials are available on the Registrar's website or at the Passenger Transportation Branch.

5. Declarations

I (we) declare that the statements and information contained in, attached to and submitted with this licence application form are true and correct; and I (we) understand that they are subject to verification and that any false or misleading representations could result in the refusal or cancellation of the licence applied for. I am also confirming my commitment to safe operation as identified in the Passenger Transportation Act.

This form must be signed by the applicant, a principal of the corporation, all partners in the partnership or a person with delegated signing authority as filed with the Passenger Transportation Branch.

Full Name: _____ Title: _____

Signature: _____ Date: _____

Full Name: _____ Title: _____

Signature: _____ Date: _____

General Information about Change of Rates (PDVs)

Applications to change rates and rules may be considered in light of applicable, current Board rules respecting PDV rates. This includes rules respecting such matters as the Taxi Cost Index (TCI) or a rate surcharge that may be in effect.

Taxi Cost Index and Surcharges

At times, the Board establishes rules and processes for rate increases (such as a Taxi Cost Index or Temporary Fuel Surcharge) for certain PDVs that do not involve a Change of Rates application under section 35 of the Passenger Transportation Act. The requirements set out in those rules will apply, not the requirements that apply to Change of Rates and Rules applications.

Application Filing Fee

The application filing fee for a Change of Rates and Rules application is \$200 and is non-refundable once an application is accepted by the Passenger Transportation Branch.

The filing fee is payable to the Minister of Finance (Canadian funds only) by cheque, money order, Visa or MasterCard (a credit card remittance slip is included in this application package).

Applications received without submission of the filing fee will be returned, unprocessed, to the applicant.

Application Requirements

Registrar of Passenger Transportation Application Requirements:

- a) Application to Change Rates and Rules application form (Form PT5026)
- b) Application Filing Fee
- c) Signing Authority (Form PT5002)

This requirement is not applicable if there are no changes to your Signing Authority Form on file with the Branch.

If there are changes to the Signing Authority form you have on file with the Branch, blank forms are available on the Registrar's web site <http://www.th.gov.bc.ca/rpt> or by contacting the Passenger Transportation Branch at (604) 453-4250 or toll free at (888) 453-4280.

- d) Agent Letter of Authorization

If you have hired an agent to prepare your application, the Branch requires a signed letter from the applicant that authorizes the agent to act on your behalf.

This requirement is not applicable if there is an agent letter of authorization of file with the Branch.

Passenger Transportation Board Application Requirements:

- You have included the materials referred to in the Applicant's Handbook and Appendix E. These materials are available on the Registrar's website or at the Passenger Transportation Branch.



CREDIT CARD REMITTANCE SLIP

1. Passenger Carrier Client Information

Legal Name: _____

Trade Name (doing business as): _____

British Columbia Passenger Transportation Reference or Client Number: _____

Business Mailing Address: _____

_____ Postal/Zip Code: _____

Phone: () _____ Cell Phone: () _____

Fax: () _____

2. Credit Card Information

☐☐

Payment Amount (Canadian dollars): \$ _____

Credit Card Number: _____

Expiry (mm/yyyy): ____ / ____

Name of Card Holder: _____

Signature of Card Holder: _____

Date: _____

3. Processing Information (OFFICE USE ONLY)

Information Quoted: ☐ Yes ☐ No

Information: _____

Operator ID: _____

Transaction No.: _____

Transaction Date: _____

Processed by: _____

Revised August 2006