

#### RENEWAL INSTRUCTIONS

For Designated Inspection Facility and Preventative Maintenance Program

## For Designated Inspection Facility Renewals

- 1. Appropriate application fee (\$100 for Designated Inspection facility, \$25 for Motorcycles only)
- 2. Photocopy of current business license (where required by local authority)
- 3. Photocopy of current ICBC Garage Policy or equivalent garage policy
- 4. Any updates or changes to staff or facility including:
  - Closure of business
  - Move of facility
  - Change of ownership
  - Copy of your Gas Operating Permit issued by BC Safety Authority (if performing pressure fuel inspections)

## For Preventative Maintenance Program Renewals

- 1. Appropriate application fee (\$50 for Preventative Maintenance Program)
- 2. Copy of your Gas Operating Permit issued by BC Safety Authority (if performing pressure fuel inspections)
- 3. Any changes to program or location
- 4. Any staff updates or changes

### Please return the renewal form and appropriate documentation to:

Commercial Vehicle Safety and Enforcement PO Box 9250 Stn Prov Govt Victoria BC V8W 9J2

#### If sending by Courier, send to:

Commercial Vehicle Safety and Enforcement 3A - 940 Blanshard Street Victoria BC V8W 9J2

Please make cheques payable to the Minister of Finance. If paying by credit card, complete the remittance portion of this form and attach to your renewal application.

Office Hours: 8:30 am to 4:30 pm, Monday to Friday



## **Credit Card Payment - Remittance Slip**

#### **Credit Card Information**

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☐ VISA	Mastercard	Facili	ty Numl	oer#						C	Con	tact F	Phone			
PAYMENT AMOUNT	CREI	DIT CARD NO	).										EXPIR	RY DATE OF CRI	DIT CARD	
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NAME OF CARD HOLDER			SIGNATI	JRE OF CA	ARD H	OLDER										



# **Commercial Vehicle Inspection Program (CVIP)**

OFFICE US	SEONLY
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Renewal for Designation as	R	enewa	al for	Desig	nation	as:
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Designated Inspection Facility

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SEE REVERSE FOR INSTRUCTIONS		Preventative Maintenand	•	
Applicant Information		Motorcycle Facility		OFFIC
BUSINESS NAME: LEGAL ENTITY:		TYPE OF INSPECTION [	RENEWALAPF	LICATION
ADDRESS:		1. MOTOR VEHICLE 5500 KG L (NOT INCLUDING MOTORCY	ICENCED GVW OR LESS 4. E	US
CITY:		2. MOTOR VEHICLE GREATER GVW (NOT INCLUDING BUS  3. TRAILER AND SEMI-TRAILEI		OCHOOLBUS
Company Principals	POSITION	ADDRES		RIVER ENCE NO.
INAIVIL		ADDINES		
FACILITY NO.	Insp	pection Facility		
FACILITY		ICBC GARAGE POLICY NO	EXPIRES	
ADDRESS		INDICATE ENDORSEMENT DES		
CITY		1. Air brakes	2. Pressure fuel (at documentation)	ach valid
PROVINCEPC	OSTAL DDE	3. Restricted practice (list bel	ow)	
Staff List  AUTHORIZED INSPECTOR'S NAME	CERTII B.C.T.Q.&PRES	FICATENUMBERS SUREFUELCERTIFICATE	INSPECTOR AUTHORIZATION NUM	ИBER
Equipment Check List				
Automotive hand tools	Wheel assembly removal device	Hoisting or lifting device	Tire press gauge	
Headlight alignment device	brake drum/caliper measuring tool	Tire depth gauge	freeplay m device	uspension leasuring
I certify that the above information is	correct and I accept resp	consibility for program/facility		
Signature	Title	Date	Business T	el. No.
		E-mail Address	Business F	ax No.
APPROVED REJECTED	Offic	ce Use Only TRANSACTION ID NO.		
Signature/Date FACILITY NO.		RECEIPTNO	AMOUNT	
REFUND REQUEST NO				
NEI OND NEGOLOTINO.		REFUND CHEQUE NO.		