



INTRODUCTION

This document is to be completed by individuals employed and acting on behalf of municipalities or Treaty First Nations, including the Nisga'a (hereafter referred to as 'local communities'). In accordance with Part 13 of the Motor Vehicle Act (MVA), the Ministry of Transportation and Infrastructure (Ministry) will only consider and recommend to the Lieutenant Governor in Council (Cabinet) those MVA Pilot Project Proposals received from local communities.

For the Ministry to consider your community's proposal, detailed responses to questions herein are important. If you have questions during the preparation of your proposal, please contact:

Email: MVA.Pilot.Project@gov.bc.ca Phone: 236-478-0460

This Form H1402 should be completed and submitted; and may include appendices or Excel spreadsheets as you deem necessary to support ministry staff in considering your proposal.

The deadline for submitting an MVA Pilot Project Proposal is on or before March 6, 2020 at 4:00 p.m.

Submitting an MVA Pilot Project Proposal does not mean that the pilot project is or will be accepted or approved by the Ministry or Cabinet under Part 13 of the MVA. All costs associated with preparing this form and the proposed pilot project are the responsibility of your local community.

HOW TO COMPLETE THIS DOCUMENT

Please provide responses immediately below each question. For non-applicable questions, enter 'n/a'. The following is an example of the Ministry's recommendation for answering questions herein:

0.0 Please provide a description of the e-scooter or other similar micromobility device that is the subject of your community's Pilot Project Proposal.

- If possible, include one or more pictures, device's technical specifications (related to the size, min/max speed, weight, power source, etc.).

Our community seeks to pilot the use of e-scooters, sometimes referred to as 'electric kick scooters'. These devices are equipped with: 2 wheels, one at the front and rear of the scooter; a steering handlebar that provides a breaking mechanism; and have an electric motor with a maximum power output of 500W that is the sole power source for the scooter. When unladen the scooter weighs no more than 45kg. These scooters travel at a maximum speed of 24 km/hr. Please see Appendix A of this document for pictures of e-scooters that our community seeks to pilot the use of by way of provincial regulation.

PART 1 – COMMUNITY CONTACT INFORMATION

Name/Location of Community: _____

Contact Name:

Phone:

Email:



PART 2 – OVERVIEW OF YOUR COMMUNITY’S PROPOSAL

2.1 Please provide a description of the e-scooter or other similar micromobility device that is the subject of your community’s MVA Pilot Project Proposal:

- Include the device’s technical specifications (related to size, min/max speed, weight, power source, etc.) and, if possible, include one or more pictures as attachments.

2.2 Please provide a brief summary overview of your community’s MVA Pilot Project Proposal.

- How and where do you propose the identified device be used?

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- Why is the pilot project important to your local community?

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- What is the overall desired outcome?



PART 3 – PUBLIC INTEREST AND CONSENT

3.1 How is the pilot project in the public interest?

Under the MVA, Cabinet must be satisfied that the proposed pilot project is in the public interest before it can make regulations to implement a pilot project.

- What *specific* opportunity or problem does this address?

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- How does the proposed pilot project support the needs of your community?
(e.g. transportation infrastructure, availability of public transport, affordable transportation, parking, seniors, children, people with disabilities)

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- What measures will be necessary to ensure public safety within the proposed pilot project?

3.2 Consent of local government

Under the MVA, Cabinet must be satisfied that any local community in whose jurisdiction a pilot project will take place has consented to the pilot project before it can make the regulations required to implement the pilot project.

- Please describe how you expect your local community's governing council will provide its consent to the proposed pilot project outlined herein prior to Cabinet potentially approving the pilot project later in 2020.



3.3 Authority to make by-laws or laws

- Are you submitting this proposal on behalf of a municipality? No Yes
 If yes, what authority to make bylaws under the MVA, *Community Charter* or the *Vancouver Charter* do you anticipate your local government exercising in respect of the proposed pilot project?

- Are you submitting this proposal on behalf of a Treaty First Nation? No Yes
 If yes, what authority do you anticipate the Treaty First Nation government exercising under the Nation's Final Agreement in respect of the proposed pilot project?

- Are you submitting this proposal on behalf of Nisga'a? No Yes
 If yes, what authority do you anticipate the Nisga'a Government exercising under the Nisga'a Final Agreement in respect of the proposed pilot project?

PART 4 – PILOT PROJECT DETAILS

4.1 Geographic area of the pilot project

- Please provide a detailed description of the geographic boundaries of the pilot project, including any location-specific limitations.

- Does the boundary include any areas outside of your jurisdiction? No Yes
 If yes, how will this be managed?



4.2 Proposed duration of the pilot project

- What is the proposed duration of the pilot project, and the rationale for the duration?

4.3 Partnership with other local governments

Are you now, or do you anticipate, partnering with another local government for this pilot project? No Yes

If yes, please describe:

4.4 By-laws or laws required

- What, if any, by-laws or laws do you expect your local community will need to enact for the purposes of the pilot project (Please add any further detail you feel is necessary in addition to that you provided under section 4.2 above)?

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- What expectations do you have for provisions of a provincial regulation for the pilot project?
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- What aspects of the pilot project should be governed by provincial regulation?

4.5 Consultation/public review and comment

- What, if any, consultation has already been completed, is ongoing, or is planned for before, during, and after implementing the pilot project?

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- Who has been/will be consulted with?

4.6 Current or previous experience with micromobility devices

- What, if any, experience does your local government have with micromobility devices that are currently operating in your jurisdiction?

4.7 Research and pilot project development activities

- Describe activities that have been completed, are ongoing, or are planned to research and develop the pilot project.



4.8 Micromobility device safety requirements

- Describe any proposed requirements for safety equipment, e.g. helmets, lights, horns.

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- What prohibitions, if any, should be in place respecting equipment or things attached to a device (e.g. should seats or baskets be prohibited etc.)?

4.9 Micromobility device usage limitations

- Describe any proposed limitations on the use of the micromobility devices in the pilot project (e.g. daytime operation only, where it may be operated, if it may be operated on roads or sidewalks, parking and storage).

4.10 Operators of the micromobility devices

- Describe the anticipated user group(s) including any restrictions on the age of the users.

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- Please include information, if any, on the extent to which the pilot project is intended to support use of a personal assistive mobility device by a person with a disability?



4.11 Third-party service providers

- Will there be a third-party service provider for the pilot project? No Yes
If 'yes', what is the scope, terms and conditions of their involvement?

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- What data do you anticipate requiring from third-party service providers, and how do you intend to ensure they meet such requirements?

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- Please describe any other requirements that you anticipate third-party providers will need to meet, (e.g. in respect of parking and storage of devices).

4.12 Financial impact and funding

- Are there costs associated with the proposed pilot project? No Yes
If yes, outline the types of costs and how the pilot project will be funded.

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- Are there any fees associated with the proposed pilot project? No Yes
If yes, outline the types of fees and how they will be implemented.



4.13 Enforcement

- How do you envision the enforcement of the pilot project, (e.g. by by-law, other?)
Fines? And, if so, how much for specific contraventions?

4.14 Ongoing monitoring during the pilot project

- How will the pilot project be monitored?

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- How frequently will the pilot project be monitored?

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- What indicators will be tracked on an ongoing basis to see if the desired outcome is being achieved?

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- How and when do you expect to share your monitoring results with the Ministry?

4.15 Evaluation of the pilot project by government

- What are the expected outcomes for the pilot project?

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- What are the key areas to be evaluated for the pilot project?



- How will you measure the expected outcomes?

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- What data will you collect to assess the pilot project?

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- How will the data be collected?

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- What will be the indicators of success?

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- How and when would you share your evaluation results with the Ministry?

PART 5 – OTHER COMMENTS OR INFORMATION

If you have any comments or information that relate to your proposal, please feel free to provide them here.