



The Highway 16 Community Transportation Grant Program provides cost-shared funding to establish or expand transportation services for communities from Prince Rupert to Prince George that access Highway 16 for primary services. Funding is available to support capital and operating costs of the proposed transportation. A need for community-based transportation services was identified at the Ministry of Transportation and Infrastructure Highway 16 Transportation Symposium held November 24, 2015. Services established with the assistance of this grant program will provide safe transportation options for communities along the Highway 16 corridor, as recommended by the Missing Women Commission of Inquiry, and the Highway of Tears Symposium.

ELIGIBILITY

To be eligible for funding, applications must be received by mail or email (see below), by the October 28, 2016 deadline, and meet the following mandatory requirements:

- Applicant communities (First Nations, Municipalities, and Regional Districts) are to be located along the Highway 16 corridor from Prince Rupert to Prince George.
• Organizations or individuals are to be partnered with an eligible community. Non-profit societies are to be in an eligible community.
• Funding for capital and/or operating costs can be sought to establish new or expand existing community-based transportation services that provide access to primary services such as work, education, health care, social services, banking and shopping.
• Proof of financial commitment (including contributions from funding partners) is required.

ASSESSMENT PROCESS

All eligible applications will be reviewed and assessed on the following criteria:

- The service promotes partnerships between First Nations, industry, businesses, municipalities, regional districts, school boards and non-profit societies. Applications demonstrating partnership(s) with any of the listed bodies will be preferred.
• Demonstrated need for the program funding and overall strength and feasibility of the proposed plan.

- Size of the catchment area (population served).
• Potential for local employment by industry.
• Extent to which the proposed service meets local needs (tailored services that promote access to work, education, health services, etc.), with the potential to maximize local social or economic benefits.
• Level of coordination (synchronized, flexible schedules) and inter-connectivity of the proposed services between transportation modes (e.g. transit, Northern Health Connections, inter-city bus and rail).
• Inclusivity and accessibility of the proposed service to accommodate youth, seniors and persons with disabilities.

Preference will be given to applicants representing First Nations communities or partnered with First Nations communities, and to remote communities where no services are currently available.

Successful applicants will enter into Conditional Grant Agreements with the Ministry of Transportation and Infrastructure. Proponents are responsible for ensuring that all vehicles are appropriately insured and that drivers and services are properly licensed.

Vehicles must be insured and licensed for commercial use if the driver is compensated or users pay for service. Drivers must hold a valid Class 4 driver's licence to transport 10 or more passengers. A Passenger Transportation Licence is required for the service if users pay for transportation.

All applicants will be advised of the final decision in writing at the completion of the assessment process.

QUESTIONS?

Website: http://www.gov.bc.ca/highway16transportationgrant
Email: CTGP@gov.bc.ca
Mail: PO Box 9850, Stn Prov Gov, Victoria BC V8W 9T5
Phone: 250 387-3198

A Highway 16 Community Grant Program representative from the Transportation Policy Branch will assist you.



SECTION ONE – APPLICATION INFORMATION

Applicant Name: \_\_\_\_\_

First Nation\*  Municipality  Non-Profit Society  Regional District  Other

\* Band, Band Council, Tribal Council, self-government entity, or First Nation organization (e.g. education, health or delegated Aboriginal agency.)

Commitment letters of support from applicable bodies are attached to this application:  Yes  No

Mailing Address: \_\_\_\_\_

STREET \_\_\_\_\_

CITY \_\_\_\_\_

POSTAL CODE \_\_\_\_\_

Primary Contact: \_\_\_\_\_

NAME \_\_\_\_\_

PHONE \_\_\_\_\_

TITLE \_\_\_\_\_

EMAIL \_\_\_\_\_

FAX \_\_\_\_\_

Do you represent a community or organization that accesses primary services (e.g. work, education, health care, social services, banking and shopping) along the Highway 16 corridor, Prince Rupert to Prince George?  Yes  No

SECTION TWO – PROPOSED SERVICES

1. Service Title: \_\_\_\_\_

Service Description:

2. Service Type and Purpose:

Is this a  New Service or  Expansion of Existing Service?

Using an  Existing Vehicle or  is a Vehicle Purchase Grant Requested?

Is this a  Free Service or  Fare-Based Service or  Combination of Free and Fare-Based Service?

Using  Volunteers or  Paid Drivers/Staff? or  Combination of Volunteers and Paid Drivers/Staff?

3. Existing Services:

Are there any existing passenger transportation services available in your community?  Yes  No  
If yes, describe the services available:

Will the proposed service connect to any existing services described above, providing residents with greater access to those services? If yes, please explain:  Yes  No



4. Communities Served:

How large is the catchment area (population) served by the proposed service?

Will the proposed service accommodate youth, seniors and persons with disabilities?

Yes No

If yes, please explain how:

Will this service be accessed by more than one community?

Yes No

If yes, please list the communities:

5. Benefits:

Please explain how the proposed service will promote social or economic benefits for the community or communities, including activities that will be supported by the proposed service (e.g. access to work, education, health care, social services or activities, banking or shopping).

6. Timing:

What is the estimated start date for the proposed service:

In which years are you requesting grants?

2016 2017 2018 2019

SECTION THREE – FUNDING

1. Grants:

What type of cost-shared grant are you seeking?

Vehicle Purchase (up to 70% of purchase price of a new or used vehicle)

If seeking vehicle purchasing grant, please explain how the type of vehicle will meet community needs:

Operating Costs (up to 70% of the operating costs)

Note: the objective is to support operating costs for vehicles that provide new or expanded service.

NOTE: In extenuating circumstances, a higher provincial contribution may be contemplated to support vehicle purchase or operating costs.

2. Partnerships:

Are you using funding from other programs or partners?

Yes No

If yes, name the:

funding program(s)

contribution amount(s)

partner(s)

contribution amount(s)



SECTION FOUR – SERVICE COST INFORMATION

Vehicle Purchase

Year(s) of Vehicle Purchase and Grant Request(s)

Table with 4 columns: Category, 2016, 2017, 2018. Rows include Total Vehicle Cost, Applicant Share, Provincial Share, and Vehicle Purchase Grant(s) Requested.

Operating Costs

Year(s) of Operating Costs and Grant Request(s)

Table with 4 columns: Category, 2016, 2017, 2018. Rows include Total Operating Cost, Applicant Share, Provincial Share, and Operating Cost Grant(s) Requested.

Total

Year(s) of Total Projected Costs and Total Grant Request(s)

Table with 4 columns: Category, 2016, 2017, 2018. Rows include Total Project Costs and Total Requested Grant(s).

NOTE: In extenuating circumstances, a higher provincial contribution may be contemplated to support vehicle purchase or operating costs.

SECTION FIVE – AUTHORIZATION

I/we certify that the information contained in this application is, to the best of my/our knowledge, correct and complete and has been submitted with the concurrence of all partners.

Primary Contact:

SIGNATURE

DATE

NAME

TITLE

Information collected is subject to the Freedom of Information and Protection of Privacy Act. The Ministry of Transportation and Infrastructure has the authority under section 26(c) of the Freedom of Information and Protection of Privacy Act to collect personal information for the purpose of determining eligibility to receive a Community-Based Transportation Grant.