



Submit the completed application form in fillable PDF format (not printed and scanned) along with the Network Planning Cost Estimate, Signature Form, Council/Board/Band Council Resolution/Approval, and any other supporting documentation via email to BCATgrants@gov.bc.ca.

If more space is needed than the form allows, you may refer to an attached supplement. If you require further information or assistance, please read the Program Guidelines, review the [BC Active Transportation Infrastructure Grants Program website](#), or contact program staff at BCATgrants@gov.bc.ca.

Information collected is subject to [BC's Freedom of Information and Protection of Privacy Act](#).

SECTION 1. CONTACT INFORMATION

Legal name of applicant: _____
Applicant Address: _____ City: _____ Postal Code: _____
Check which applies:
[] Indigenous Government [] Municipality [] Islands Trust
[] Regional District or an Electoral Area of a Regional District
[] Indigenous Economic Development Corporation where the Nation is the shareholder
Primary Contact Name: _____ Phone: _____
Title: _____ Email: _____
Primary Contact Address: _____ City: _____ Postal Code: _____

Census 2021 Population:

SECTION 2. REQUIREMENTS IN ORDER TO ADVANCE (Project may be ineligible if any of the answers to the questions below is "NO")

- 1. Is the population of the community less than 25,000? [] Yes [] No
The Province supports smaller communities through 50% cost-sharing of up to \$50,000 for development of an Active Transportation Network Plan. Larger communities are not eligible.
2. Is the Active Transportation Network Plan Cost Estimate form submitted with your application? [] Yes [] No
3. Has the Council/Board/Band Council Resolution/Approval been obtained and submitted with your application? See requirements in Program Guidelines. [] Yes [] No

SECTION 3. COMPONENTS

- 1. Project Title: _____
2. Description (high level scope outline): _____
3. Will the Active Transportation Network Plan address conflicts caused by traffic congestion? [] Yes [] No
4. Will the Active Transportation Network Plan support active transportation commuting? Active transportation is defined as human-powered forms of commuting to work, school, recreation, socializing or running errands. [] Yes [] No
5. Will the Active Transportation Network Plan include access to major destinations within a municipality, regional districts and/or provincial active transportation routes (e.g. major employers business districts, schools, hospitals, recreation areas, shopping, trails, transit)? Describe: [] Yes [] No



6. Will the Active Transportation Network link to any of the following?
- Transit Aviation Train Ferries Park and Ride Roads
- Other Describe: _____

SECTION 4. HEALTH AND ECONOMY

1. Describe how the Active Transportation Network Plan will align with the community's goals and priorities related to healthy living.
2. Describe the potential economic benefits to your community (e.g. construction of the infrastructure will provide local jobs; enhance tourism, connect retail centres and employment).

SECTION 5. SAFETY

1. What are some of the safety issues in your community that will be addressed in your Active Transportation Network Plan (e.g. stairway linking neighbourhoods to schools; sidewalks for safer pedestrian travel; bike paths linking the town centre to recreation areas)?
- Please provide details on how the Active Transportation Network Plan will address safety concerns, including supporting documentation and quantitative data or anecdotal data. (ICBC Statistics and crash maps for the province and Transport Canada's National Collision Database provides data on bicycle and pedestrian collisions with vehicles).
2. Provincially funded active transportation projects must be consistent with best practices for active transportation design. Indicate which documents you plan to use in network plan development:
- [BC Active Transportation Design Guide](#) (This is the preferred document)
- [Guideline for the Development of Bicycle Facilities \(4th Edition\)](#)
- [Urban Bikeway Design Guide](#)
- [Bikeway Traffic Control Guidelines for Canada](#)
- Other (specify): _____

SECTION 6. TIMING, CONSULTATION AND MONITORING

1. Will the Active Transportation Network Plan be complete and approved by March 2026? Yes No
2. Describe any consultation and/or engagement you will be undertaking, include key stakeholders, methodology and possible timing.



3. Describe any data collection you will be undertaking, and if/how longer-term data collection will be a part of the Active Transportation Network Plan.

4. Describe how you will monitor the implementation of the Active Transportation Network Plan to ensure success.

SECTION 7. PARTNERSHIPS

1. What other agencies have right-of-way(s) within the proposed Active Transportation Network Plan area (e.g. provincial highway, railway, BC Hydro)? Please list all agencies.

2. Will the above agencies be consulted during the development of the Active Transportation Network Plan? [] Yes [] No

SECTION 8. PROJECT COST INFORMATION

Table with 2 columns: Description and Amount. Rows include Total Estimated Project Cost (A), Total Estimated Eligible Project Cost (B), Third party contribution(s) or in-kind/donated contributions (C), Total Estimated Eligible Project Cost less third party or in-kind contributions: (B) - (C) (D), Grant Request: 50% of (D) or \$50,000, whichever is less (E), and Applicant Share: (A) - (C + E).



SECTION 9. DOCUMENT CHECKLIST *Attach documents*

- Active Transportation Network Plan Cost Estimate
- Council/Board/Band Council Resolution/Approval
- Signature Form