BRITISH COLUMBIA | Ministry of Transportation and Transit

B.C. ACTIVE TRANSPORTATION INFRASTRUCTURE GRANTS PROGRAM
INFRASTRUCTURE PROGRESS REPORT

The purpose of this form is to update the Ministry of Transportation and Transit on the progress of the approved project. Please complete and email to BCATgrants@gov.bc.ca.

SECTION I – PROJECT INFORMATION			
Proponent Name:		**Conditional Grant Agreement/Project No.:**	
Project Title:			

SECTION II – PROJECT PROGRESS		
Project status at (date): (Choose the date from the drop down)	Construction start date (planned or actual):	
☐ On target	Project completion date (planned or actual):	
☐ Behind schedule *(please provide brief explanation under Section IV)	Percentage of construction complete at report date:	%
	Estimated project complete by March 31, 2026	%

SECTION III – DESCRIPTION OF PROJECT PROGRESS

Please provide brief description of project progress for this reporting period based on project works listed on Schedule A of the Conditional Grant Agreement (CGA).

SECTION IV – OUTSTANDING ISSUES

If project is behind schedule, please indicate why and what efforts are being made to ensure that the terms in the CGA are met. If a scope change or an extension to project completion is required, please provide justification below. All scope changes and extensions to the project end date must be approved by the Ministry before any changes are implemented, otherwise expenses incurred may not be eligible. If approved, a CGA amendment will be prepared for signature by both parties. Important note when extending the completion date of an open project: your community may be eligible for the grant intake immediately following when the open project was awarded, but will be ineligible for all future intakes until the project is completed.

SECTION V – FUTURE MILESTONES

Is an opening ceremony being planned?	◯ YES or ◉ NO	If yes, when?
Are any other promotional events or news releases being planned?	◯ YES or ◉ NO	If yes, when?

Please send an invitation at least 21 working days in advance or sooner to BCATgrants@gov.bc.ca.

If there are any additional comments regarding milestones or event planning, please provide them here:

SECTION VI – CONTACT INFORMATION

Contact Name:	**Phone:**
Title:	**Email:**
Signature:	**Date:**