

## Voluntary Taxi Bill of Rights Program Start-Up PT Board Form 16

### About this Form:

- ✓ Use this form to register a Voluntary Taxi Bill of Rights (VTBOR) program.
- ✓ Your licensed taxi company is based in British Columbia and outside Metro Vancouver.
- ✓ Before you submit this form, read the Board rule and other information for setting up and maintaining a VTBOR program. This information is posted on the [Board's Taxi Bill of Rights webpage](#).
- ✓ When completed, submit the form and attachment to the [PT Board office](#).

### 1. Legal Name of Taxi Company

(check one of the following and write company name in space provided)

<input type="checkbox"/> Individual (including sole proprietors)	<input type="checkbox"/> Partnership (name each partner)	<input type="checkbox"/> Legal Entity (i.e. Corporation, LLC, Society, City)
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Legal Name(s): \_\_\_\_\_

### 2. Contact Information

All Trade Names (i.e. doing business as): \_\_\_\_\_

Passenger Transportation Licence Number (if applicable): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Phone: \_\_\_\_\_

Cell: \_\_\_\_\_ Email: \_\_\_\_\_

### 3. Public Contact Information for Compliments & Comments

Phone Number: \_\_\_\_\_

Web Page: \_\_\_\_\_

Email: \_\_\_\_\_

Other: \_\_\_\_\_

### 4. Attachment

- Copy of a letter to **each local government** in your operating area giving notice that you are starting a VTBOR program. In the notice, state that information about taxi bill of rights programs is available at [http://www.th.gov.bc.ca/ptb/taxi\\_rights.htm](http://www.th.gov.bc.ca/ptb/taxi_rights.htm).

## 5. Declaration

My signature below certifies that:

1. I declare the following:
  - a. I have authority pursuant to Registrar, Passenger Transportation Branch form PTR 5002 (Signing Authority to act on behalf of the licensee in all matters under the Passenger Transportation Act),
  - b. the licensee will comply with the Board's Rules, policies and guidelines respecting the Voluntary Taxi Bill of Rights program, and
  - c. the licensee
    - i. has written policies and procedures for responding to passenger comments and complaints, and
    - ii. will follow the policies and procedures outlined in 1(c)(i).
2. I understand that contact information I provide in section 3 may be posted on the PT Board's taxi bill of rights webpage.
3. I understand that a licensee's failure to comply with Board's rules and requirements respecting the Voluntary Taxi Bill of Rights program may result in compliance and enforcement actions by the Registrar of Passenger Transportation.

## 6. Signature

**! (Please insert electronic signature or print, sign and scan)**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Position or Title

\_\_\_\_\_  
Date

## Board Contact Information

Location: 202 – 940 Blanshard Street  
Victoria, British Columbia V8W 9T5

Mailing Address: PO Box 9850 STN PROV GOVT  
Victoria, British Columbia V8W 9T5

Phone: 250-953-3777

Fax: 250-953-3788

Email: [ptboard@gov.bc.ca](mailto:ptboard@gov.bc.ca)

Web: [www.ptboard.bc.ca](http://www.ptboard.bc.ca)