



This form is used to inform CVSE of any changes to your Inspection Facility. To request a change to vehicle classes or endorsements, contact your local Area Vehicle Inspector. FOR A FACILITY LEGAL ENTITY CHANGE - CALL CVSE AT 778 974-5458.

Current Facility Information

Facility Legal Name: Facility Number: Today's Date:
Facility Address: Telephone:
City: Fax:
Province: Postal Code: Email:

Facility Mailing Address (if different from above)

Mailing Address: City: Province: Postal Code:

Facility New Location Request (subject to CVSE approval)

Facility Name: Effective Date:
Facility Address: Telephone:
City: Fax:
Province: Postal Code: Email:

Facility Name Change (for a facility legal entity change call CVSE. A new application may be required)

Previous Name: New Name:

Company Principal Change

Table with 4 columns: Company Principals, Driver's Licence Number, Effective Date. Rows for Owner.

New Facility Operator/Manager Request (new Facility Operators must complete the Facility Operator Course)

Table with 4 columns: Operator Name(s), Driver's Licence Number, Effective Date. Rows for Operator.

Authorized Inspectors - List All Authorized Inspectors (Include the end date for AI's who have recently left the Facility)

Table with 5 columns: Authorized Inspector's Name, Inspector Number, Vehicle Classes (1,2,3.etc.), Start Date at this Facility, End Date at this Facility.

Please provide additional information on a separate sheet if required.

Contact Information: Telephone: 778 974-5458 Fax: 250 952-0578
Mailing Address: CVSE PO Box 9250 Stn Prov Govt Victoria BC V8W 9J2
Email: Vehicle.Inspections@gov.bc.ca Website: www.cvse.ca
Office Hours: Monday to Friday 8:30 am to 4:30 pm

Operator Name: Operator Signature:

The personal information on this form is collected under the authority of Section 26 of the Freedom of Information and Protection of Privacy Act and Motor Vehicle Act 217. The information collected will be used for the purpose of processing your application or in a manner consistent with that purpose. If you have any questions about the collection of this information, contact 250 952-0577.