



REGISTRAR OF PASSENGER TRANSPORTATION

MINISTRY OF TRANSPORTATION & INFRASTRUCTURE

2010 TEMPORARY SERVICE CLAUSE (TSC) FOR LIMOUSINES APPLICATION FORM & INFORMATION

This information is for use by limousine licensees who hold a Special Authorization (Passenger Directed Vehicles) and operate outside the Greater Vancouver Regional District (GVRD) or Squamish-Lillooet Regional District (SLRD).

A “limousine licensee” is a licensee with (a) authorization to use sedan limousines, as defined by the Board, and/or vehicles that accommodate 6 – 11 passengers; (b) approval for chartered or hourly rates; and (c) no service limitations on its terms and conditions of licence restricting the types of passengers that may be transported.

- 2010 TSCs for limousines are approved at the discretion of the Passenger Transportation Board (Board) in accordance with the Board’s authority under the *Passenger Transportation Act* and the Board’s *Regulatory Framework for the 2010 Olympic and Paralympic Games*.
- Section 28(1)(a-c) of the *Passenger Transportation Act* applies to 2010 TSC applications. However, Board policies and application requirements are streamlined.
- Incomplete applications may cause delays in processing.
- For more information about 2010 TSCs, refer to the Board’s *Regulatory Framework for the 2010 Olympic and Paralympic Games* that is posted on the Board’s website at: http://www.th.gov.bc.ca/ptb/preparing_for_2010.htm

Please submit all applications to:

Registrar of Passenger Transportation

Passenger Transportation Branch
Ministry of Transportation & Infrastructure
104 – 4240 Manor Street
Burnaby BC V5G 1B2

Contact Information:

Phone: 604-453-4250
Toll Free: 888-453-4280
Fax: 604-453-4253
Email: passengertransportationbr@gov.bc.ca
Web: <http://www.th.gov.bc.ca/rpt>

Collection, Use and Disclosure of Information

The personal information requested on this form is collected under the authority of, and used for the purpose of, administering and enforcing the *Passenger Transportation Act* and Passenger Transportation Regulation. The collected information may be disclosed to such other public bodies or individuals as authorized by the *Passenger Transportation Act*, Passenger Transportation Regulation and/or the provisions of the *Freedom of Information and Protection of Privacy Act*. If you have any questions about the collection, use or disclosure of personal information, contact the Passenger Transportation Branch at (604) 453-4250.



Office Use Only
PT Application#

1. Legal Name and Operating Area of Applicant

(check one of the following and write full legal name in space provided)

- Individual / Sole Proprietor: Partnership (name each partner): Legal Entity (i.e. Corporation, LLC, Society, City):

Legal Name(s):

I am licensed to originate passengers in
(See service area on your PT licence)

2. Identification and Contact Information

All trade names (i.e. "doing business as"):
Safety Certificate Number: Passenger Transportation Licence Number:
Business Mailing Address: Postal/Zip Code:
Physical Location of Records (if different): Postal/Zip Code:
Phone: Cell: Fax:
Email: Web Site:

3. 2010 TSC Details

Note: Under the "2010 TSC Policy", you may apply:

- A. for an "unlimited reverse clause" which would allow you to pick up passengers in the GVRD and the SLRD and take them back to your service area as described on your PT licence and/or
B. to operate vehicles in the Greater Vancouver Regional District (GVRD) and the Squamish-Lillooet Regional District (SLRD). Note: You will have the same originating area as that of the company with which you have an alliance.

The time period of a 2010 TSC is 60 days (January 24, 2010 to March 24, 2010)

A. Unlimited Reverse Clause

- I am applying for an "unlimited reverse clause".
I am providing evidence of planned or anticipated bookings of trips originating from the GVRD or the SLRD during this period. (Note: This proof may include e-mails from potential clients, confirmation of contracts by third parties, etc.)
I have submitted proposed rates for trips from the GVRD or the SLRD to my service area.

B. Greater Vancouver Regional District (GVRD) and the Squamish-Lillooet Regional District (SLRD) Operating Authority

- The maximum fleet size on my PT licence is _____ (#) vehicles.
- I am applying to operate _____ (#) vehicles from my fleet under the **2010 TSC**.
- I am applying to operate _____ (#) sedan limousines (Sedan limousines must meet the requirements of the Board's sedan limousine policy. See http://www.th.gov.bc.ca/ptb/operational_policies.htm#IV)

I confirm that

- I have an alliance with _____ PT Licence Number _____
Legal name of licensee
- I will operate in accordance with the terms and conditions of the above licensee with which I have an alliance

4. Applicant Checklist of Attachments

- I have attached proof of my alliance with a GVRD or SLRD limousine company. (see "Alliance Checklist Sheet" on page 4)
- I have submitted the **\$200** application filing fee. This fee is:
 - Payable to the Minister of Finance (Canadian funds only)
 - Payable by cheque, money order, Visa or MasterCard (*credit card remittance slip attached*)
 - **Non-refundable** once an application is accepted by the Passenger Transportation Branch
- I have completed and submitted the "Signing Authority" form (see page 5)
Note: This requirement does not apply if there are no changes to your Signing Authority form currently on file with the Passenger Transportation Branch.

5. Declarations

I (we) declare that the statements and information contained in, attached to and submitted with this licence application form are true and correct; and I (we) understand that they are subject to verification and that any false or misleading representations could result in the refusal or cancellation of the licence applied for. I am also confirming my commitment to safe operation as identified in the *Passenger Transportation Act*.

This form must be signed by the applicant, a principal of the corporation, all partners in the partnership or a person with delegated signing authority as filed with the Passenger Transportation Branch.

Full Name: _____	Title: _____
Signature: _____	Date: _____
Full Name: _____	Title: _____
Signature: _____	Date: _____

Ministry of Transportation & Infrastructure
Passenger Transportation Branch

104 – 4240 Manor Street
Burnaby BC V5G 1B2

Phone: (604) 453-4250
Toll-free: (888) 453-4280
Fax: (604) 453-4253

Alliance Checklist Sheet

Applicants applying for a 2010 TSC must have an alliance, for the purpose of dispatch and driver training, with a limousine company licensed to operate in either the Greater Vancouver Regional District (GVRD) or the Squamish Lillooet Regional District (SLRD). Applicants may only have an alliance with one limousine company.

With your application form, please submit a document that contains, *at a minimum*, the following information. This document must be signed by the applicant, a principal of the corporation, all partners in the partnership or a person with delegated signing authority as filed with the Passenger Transportation Branch from both the GVRD or SLRD licensee and the TSC applicant licensee.

- Legal names and PT licence numbers of the 2 licensees that have agreed to an alliance, i.e. the 2010 TSC applicant licensee and the GVRD or SLRD licensee.
- Driver training and orientation procedures provided by the GVRD or SLRD limousine licensees to the 2010 TSC applicant and its drivers.
- Driver requirements or qualifications required by the GVRD or SLRD licensees for the 2010 TSC applicant and its drivers.
- Booking or Dispatch arrangements between the 2 licensees that have agreed to an alliance.
- Lease and/or dispatch fees, if any, payable by the TSC applicant or its drivers to the GVRD or SLRD licensees.
- Rates to be charged to passengers. (any rates must be in accordance with Board rules and policies)
- Any other payment arrangements between the 2 licensees that have agreed to the alliance.

If during the term of the 2010 TSC and alliance is terminated by either party, then TSC is invalid and the licensee operating under the TSC must

- (a) notify the Passenger Transportation Branch immediately and
- (b) cease operating in either the GVRD or the SLRD UNLESS a new alliance is entered into.

If a new alliance is entered into, then the licensee with the TSC clause must immediately notify the Passenger Transportation Branch and submit a new document that contains the information outlined in the above Alliance Checklist Sheet. This document must be signed by the applicant, a principal of the corporation, all partners in the partnership or a person with delegated signing authority as filed with the Passenger Transportation Branch from both the GVRD or SLRD licensee and the TSC applicant licensee.

The terms and conditions of an approved TSC clause remain applicable. If the licensee wants to change any other terms and conditions of a TSC, then it must submit a new application.



Submit this Signing Authority form to the Registrar, Passenger Transportation Branch with new applications, transfer applications, and any time there is a change in signing authority (including changes in the principals of a corporation and changes in delegated signing authority). **This form cancels and supersedes all previous Signing Authority forms.**

1. Legal Name of Applicant (complete one of the following)

Individual / Sole Proprietor:

Partnership
(Name each partner):

Full Name of Legal Entity
(i.e. Corporation, LLC, Society, City):

Legal Name(s): _____

2. Identification and Contact Information

All trade names (i.e. "doing business as"): _____

Passenger Transportation Licence Number: _____

Business Mailing Address: _____

_____ Postal/Zip Code: _____

Physical Location of Records
(if different): _____
_____ Postal/Zip Code: _____

Phone: _____ Cell: _____ Fax: _____

Email: _____ Web Site: _____

3. Persons with Delegated Signing Authority (Optional)

Full Name (Print)	Position	Signature
_____	_____	_____
_____	_____	_____
_____	_____	_____

4 Principal Owner(s)

This form must be signed by the applicant, a principal of the corporation, or all partners in the partnership. Any delegation of signing authority to persons named in section 3 does not relinquish or diminish the authority of applicants, partners or principals to sign for and bind the carrier on matters under the *Passenger Transportation Act*. It is the responsibility of the applicant, a principal of the corporation, or all partners in the partnership to formally advise the Passenger Transportation Branch of any changes to the delegation of authority.

I (we) authorize persons named in section 3 above to act on behalf of the carrier in all matters relating to the *Passenger Transportation Act*, Passenger Transportation Act Regulation and policies and orders of the Passenger Transportation Board.

Full Name: _____ Title: _____

Signature: _____ Date: _____

Full Name: _____ Title: _____

Signature: _____ Date: _____



1. Passenger Carrier Client Information

Legal Name: _____

Trade Name (doing business as): _____

British Columbia Passenger Transportation Reference or Client Number: _____

Business Mailing Address: _____

Postal/Zip Code: _____

Phone: () _____ Cell Phone: () _____

Fax: () _____

2. Credit Card Information



Payment Amount (Canadian dollars): \$ _____

Credit Card Number: _____

Expiry (mm/yyyy): ____ / ____

Name of Card Holder: _____

Signature of Card Holder: _____

Date: _____

3. Processing Information (OFFICE USE ONLY)

Information Quoted: Yes No

Information: _____

Operator ID: _____

Transaction No.: _____

Transaction Date: _____

Processed by: _____

Revised August 2006