



REGISTRAR OF PASSENGER TRANSPORTATION

MINISTRY OF TRANSPORTATION & INFRASTRUCTURE

2010 TEMPORARY SERVICE CLAUSE (TSC) FOR TAXIS APPLICATION FORM & INFORMATION

This information is for use by taxi licensees who hold a Special Authorization (Passenger Directed Vehicles) and operate outside the Greater Vancouver Regional District (GVRD) or Squamish-Lillooet Regional District (SLRD).

A "taxi licensee" is a licensee with authorization to: (a) pick up passengers who hail or flag the vehicle from the street; (b) use vehicles equipped with meters and top lights; and (c) use vehicles that accommodate a driver and not less than 2 and not more than 7 passengers.

- 2010 TSCs for taxis are approved at the discretion of the Passenger Transportation Board (Board) in accordance with the Board's authority under the *Passenger Transportation Act* and the Board's *Regulatory Framework for the 2010 Olympic and Paralympic Games*.
- Section 28(1)(a-c) of the *Passenger Transportation Act* applies to 2010 TSC applications. However, Board policies and application requirements are streamlined.
- Incomplete applications may cause delays in processing.
- For more information about 2010 TSCs, refer to the Board's *Regulatory Framework for the 2010 Olympic and Paralympic Games* that is posted on the Board's website at: http://www.th.gov.bc.ca/ptb/preparing_for_2010.htm

Please submit all applications to:

Registrar of Passenger Transportation

Passenger Transportation Branch
Ministry of Transportation & Infrastructure
104 – 4240 Manor Street
Burnaby BC V5G 1B2

Contact Information:

Phone: 604-453-4250
Toll Free: 888-453-4280
Fax: 604-453-4253
Email: passengertransportationbr@gov.bc.ca
Web: <http://www.th.gov.bc.ca/rpt>

Collection, Use and Disclosure of Information

The personal information requested on this form is collected under the authority of, and used for the purpose of, administering and enforcing the *Passenger Transportation Act* and Passenger Transportation Regulation. The collected information may be disclosed to such other public bodies or individuals as authorized by the *Passenger Transportation Act*, Passenger Transportation Regulation and/or the provisions of the *Freedom of Information and Protection of Privacy Act*. If you have any questions about the collection, use or disclosure of personal information, contact the Passenger Transportation Branch at (604) 453-4250.



Office Use Only
PT Application#

1. Legal Name and Operating Area of Applicant

(check one of the following and write full legal name in space provided)

- Individual / Sole Proprietor
Partnership (name each partner)
Legal Entity (i.e. Corporation, LLC, Society, City)

Legal Name(s):

I am licensed to originate passengers in

(See service area on your PT licence)

2. Identification and Contact Information

All trade names (i.e. "doing business as"):

Safety Certificate Number: Passenger Transportation Licence Number:

Business Mailing Address: Postal/Zip Code:

Physical Location of Records (if different): Postal/Zip Code:

Phone: Cell: Fax:

Email: Web Site:

3. 2010 TSC Details

Note: Under the "2010 TSC Policy", you may apply to operate up to 35% of your maximum fleet size in either the Greater Vancouver Regional District (GVRD) or the Squamish-Lillooet Regional District (SLRD).

- I am applying to operate in the (circle one): Greater Vancouver Regional District OR Squamish Lillooet Regional District
The maximum fleet size on my PT licence is (#) vehicles.
The maximum number of conventional (non-accessible) taxis that I may operate is (#) vehicles.
I am applying to operate (#) vehicles from my fleet under the 2010 TSC.
Of the vehicles I am applying to operate under the 2010 TSC (#) are conventional (non-accessible) taxis and (#) are accessible taxis.

4. Regarding Applicant Confirmations the 2010 TSC Application and Vehicle Requirements

I confirm that

- I have an alliance with _____ PT Licence Number _____
Legal name of licensee
- All vehicles will be equipped with a meter that calculates fares on a time and distance basis
- All meters will be set to the Board approved metered rates of the company with which I have an alliance
- All vehicles will be equipped with a top light
- All vehicles are a 2001 model year or newer

For applicants who have an alliance with a taxi company licensed to operate in one or more municipalities in the Greater Vancouver Regional District (GVRD).

- I confirm that I will have a "Taxi Bill of Rights" posted in all my vehicles (Taxi Bill of Rights decals will be supplied by the Passenger Transportation Branch for the number of vehicles, if any, approved in an application.)

5. Applicant Checklist of Attachments

- I have attached proof of my alliance with a GVRD or SLRD taxi company. (see "Alliance Checklist Sheet" on page 4)
- I have attached a copy of each Municipal Notice Form that I sent to each municipal or local government office where I am authorized to pick up passenger. (See page 5)
- I have attached the "2009 vehicle usage data sheet" (See page 6)
- I have attached a document that explains how the service, including accessible taxi service, will be maintained in my home service area during the term of the TSC.
- I have submitted the **\$200** application filing fee. This fee is:
 - Payable to the Minister of Finance (Canadian funds only)
 - Payable by cheque, money order, Visa or MasterCard (*credit card remittance slip attached*)
 - **Non-refundable** once an application is accepted by the Passenger Transportation Branch
- I have completed and submitted the "Signing Authority" form (see page 7)

Note: This requirement does not apply if there are no changes to your Signing Authority form currently on file with the Passenger Transportation Branch.

6. Declarations

I (we) declare that the statements and information contained in, attached to and submitted with this licence application form are true and correct; and I (we) understand that they are subject to verification and that any false or misleading representations could result in the refusal or cancellation of the licence applied for. I am also confirming my commitment to safe operation as identified in the *Passenger Transportation Act*.

This form must be signed by the applicant, a principal of the corporation, all partners in the partnership or a person with delegated signing authority as filed with the Passenger Transportation Branch.

Full Name: _____ Title: _____

Signature: _____ Date: _____

Full Name: _____ Title: _____

Signature: _____ Date: _____

Alliance Checklist Sheet

Applicants applying for a 2010 TSC must have an alliance, for the purpose of dispatch and driver training, with a taxi company licensed to operate in either the Greater Vancouver Regional District* (GVRD) or the Squamish Lillooet Regional District (SLRD).**

* For the purposes of the 2010 TSC for taxis, references to taxis licensed or operating in the GVRD means licensees with authority to originate passengers in one or more municipalities in the GVRD and whose meter rates are set by the "Board Rule Respecting Lower Mainland Taxicab Rates".

** Applicants may only have an alliance with one taxi company in each Regional District.

With your application form, please submit a document that contains, *at a minimum*, the following information. This document must be signed by the applicant, a principal of the corporation, all partners in the partnership or a person with delegated signing authority as filed with the Passenger Transportation Branch from both the GVRD or SLRD licensee and the TSC applicant licensee.

- Legal Names and PT licence numbers of the 2 licensees that have agreed to an alliance, i.e. the 2010 TSC applicant licensee and the GVRD or SLRD licensee.
- Driver training and orientation procedures provided by the GVRD or SLRD taxi licensees to the 2010 TSC applicant and its drivers.
- Driver requirements or qualifications required by the GVRD or SLRD licensees for the 2010 TSC applicant and its drivers.
- Dispatch arrangements between the 2 licensees that have agreed to an alliance.
- Lease and/or dispatch fees, if any, payable by the TSC applicant or its drivers to the GVRD or SLRD licensees.
- Any other payment arrangements between the 2 licensees that have agreed to the alliance.

If during the term of the 2010 TSC and alliance is terminated by either party, then TSC is invalid and the licensee operating under the TSC must

- (a) notify the Passenger Transportation Branch immediately and
- (b) cease operating in either the GVRD or the SLRD UNLESS a new alliance is entered into.

If a new alliance is entered into, then the licensee with the TSC clause must immediately notify the Passenger Transportation Branch and submit a new document that contains the information outlined in the above Alliance Checklist Sheet. This document must be signed by the applicant, a principal of the corporation, all partners in the partnership or a person with delegated signing authority as filed with the Passenger Transportation Branch from both the GVRD or SLRD licensee and the TSC applicant licensee.

The terms and conditions of an approved TSC clause remain applicable. If the licensee wants to change any other terms and conditions of a TSC, then it must submit a new application.

Municipal Notice Form

This form must be completed by the TSC applicant and sent to each municipal or local government office where the 2010 TSC applicant is authorized to pick up passengers.*

* Applicants authorized to pick up in the Capital Regional District are only required to provide notice to any municipality in which they are required to have a business licence.

_____ Date

Attention

Chief Administrative Officer

_____ Name of Municipality

Re: Application to the Passenger Transportation Board to Operate Taxicabs in the Greater Vancouver Regional District or the Squamish-Lillooet Regional District from January 24, 2010 to March 24, 2010

TAKE NOTICE THAT _____,

Legal Name of Taxi Company & Trade Name or "dba"

holder of Passenger Transportation Licence Number _____ has applied to the Passenger Transportation Board to re-locate ____ (#) of vehicles to the Greater Vancouver Regional District or the Squamish-Lillooet Regional District from January 24, 2010 to March 24, 2010. Of these vehicles, the taxi company is applying to operate ____ (#) of conventional (non-accessible) taxis and ____ (#) of accessible taxis.

The maximum fleet size on my PT licence is _____ (#) vehicles. If this application is approved, _____ (#) of conventional taxis and _____ (#) accessible taxis will remain in the municipality.

The Passenger Transportation Board is permitting taxi operators throughout British Columbia to apply to operate in the Greater Vancouver Regional District or the Squamish-Lillooet Regional District for 60 days during the 2010 Olympic and Paralympic Games. A taxi operator may only apply to re-locate up to 35% of its fleet to the Regional Districts.

As part of the application process, taxi companies must provide notice to municipalities prior to submitting an application.

A municipality may provide comments to the Passenger Transportation Board by:

Fax: (250) 953-3788

E-mail: ptboard@gov.bc.ca

Mailing Address: PO Box 9850 STN PROV GOVT
Victoria British Columbia V8W 9T5

The Board will consider any comments received up until the end of the publication period of the application. This is 10 days after an application is published in the Board's "Weekly Bulletin". The Bulletin is published every Wednesday and may be viewed online at: <http://www.th.gov.bc.ca/ptb/bulletins.htm>. To confirm whether the comment period is still open, municipal representatives can call Kathy Mitten, Research & Administrative Coordinator, at 250-953-3777 or e-mail Kathy at Kathleen.Mitten@gov.bc.ca

Full Name of Authorized Taxi Company Representative:

Please Print

_____ Title: _____

Signature:

_____ Date: _____

2009 Vehicle Usage Data Sheet

This form must be completed by the TSC applicant and submitted with their 2010 TSC application. The Board may request supporting documentation to verify figures provided in the form.

Legal Name(s) of Applicant: _____

Passenger Transportation Licence Number: _____

The maximum fleet size for January – March 2009 was _____ (#) vehicles.

Of these, I operated _____ (#) of conventional (non-accessible) taxis and _____ (#) of accessible taxis.

January 11 – 17, 2009	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Day Shift: # of conventional taxis on the road							
Day Shift: # of accessible taxis on the road							
Night Shift: # of conventional taxis on the road							
Night Shift: # of accessible taxis on the road							
February 8 – 14, 2009							
Day Shift: # of conventional taxis on the road							
Day Shift: # of accessible taxis on the road							
Night Shift: # of conventional taxis on the road							
Night Shift: # of accessible taxis on the road							
March 8 – 14, 2009							
Day Shift: # of conventional taxis on the road							
Day Shift: # of accessible taxis on the road							
Night Shift: # of conventional taxis on the road							
Night Shift: # of accessible taxis on the road							

The above data were obtained from:



Submit this Signing Authority form to the Registrar, Passenger Transportation Branch with new applications, transfer applications, and any time there is a change in signing authority (including changes in the principals of a corporation and changes in delegated signing authority). This form cancels and supersedes all previous Signing Authority forms.

1. Legal Name of Applicant (complete one of the following)
[] Individual / Sole Proprietor:
[] Partnership (Name each partner):
[] Full Name of Legal Entity (i.e. Corporation, LLC, Society, City):

Legal Name(s): _____

2. Identification and Contact Information

All trade names (i.e. "doing business as"): _____
Passenger Transportation Licence Number: _____
Business Mailing Address: _____
Postal/Zip Code: _____
Physical Location of Records (if different): _____
Postal/Zip Code: _____
Phone: _____ Cell: _____ Fax: _____
Email: _____ Web Site: _____

3. Persons with Delegated Signing Authority (Optional)

Table with 3 columns: Full Name (Print), Position, Signature

4 Principal Owner(s)

This form must be signed by the applicant, a principal of the corporation, or all partners in the partnership. Any delegation of signing authority to persons named in section 3 does not relinquish or diminish the authority of applicants, partners or principals to sign for and bind the carrier on matters under the Passenger Transportation Act. It is the responsibility of the applicant, a principal of the corporation, or all partners in the partnership to formally advise the Passenger Transportation Branch of any changes to the delegation of authority.

I (we) authorize persons named in section 3 above to act on behalf of the carrier in all matters relating to the Passenger Transportation Act, Passenger Transportation Act Regulation and policies and orders of the Passenger Transportation Board.

Full Name: _____ Title: _____
Signature: _____ Date: _____
Full Name: _____ Title: _____
Signature: _____ Date: _____



CREDIT CARD REMITTANCE SLIP

1. Passenger Carrier Client Information

Legal Name: _____

Trade Name (doing business as): _____

British Columbia Passenger Transportation Reference or Client Number: _____

Business Mailing Address: _____

Postal/Zip Code: _____

Phone: () _____ Cell Phone: () _____

Fax: () _____

2. Credit Card Information

Payment Amount (Canadian dollars): \$ _____

Credit Card Number: _____

Expiry (mm/yyyy): ____ / ____

Name of Card Holder: _____

Signature of Card Holder: _____

Date: _____

3. Processing Information (OFFICE USE ONLY)

Information Quoted: Yes No

Information: _____

Operator ID: _____

Transaction No.: _____

Transaction Date: _____

Processed by: _____

Revised August 2006