



May 28, 2008

**(Part of BILL 33) LEGISLATIVE CHANGES  
Effective July 1, 2008**

**LICENCES WITH GENERAL & SPECIAL AUTHORIZATION  
(Hybrid Licences)**

Dear Licensee:

This notice is being sent to you because you currently hold a Passenger Transportation Licence with both General & Special Authorizations ("Hybrid").

Please find enclosed a Vehicle Use Verification form which details all the vehicle(s) and corresponding passenger transportation plate(s) operating under your licence. Use this form to indicate what authorization you are using each vehicle for (either General Authorization and/or Inter-City Bus and/or Passenger Directed Vehicle) by placing a checkmark in the applicable vehicle use column.

You must specify the vehicle use for each identifier plate/vehicle listed and return a copy of the Vehicle Use Verification form by mail or fax no later than **June 13, 2008** to our office at:

Passenger Transportation Branch  
Attention: Registrar of Passenger Transportation  
Ministry of Transportation  
Suite 104 - 4240 Manor Street  
Burnaby, BC V5G 1B2

**Dedicated General Authorization Vehicle(s)**

If you have any dedicated General Authorization vehicles operating solely under Part A of your Hybrid licence, which would include any vehicle(s) you have indicated on the enclosed Vehicle Use Verification form are **NOT** being used as an Inter-City Bus or Passenger Directed Vehicle, the following information applies to you:

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Ministry of  
Transportation

Passenger Transportation Branch

Mailing Address:  
104, 4240 Manor Street  
Burnaby BC V5G 1B2  
Telephone: 604. 453-4250  
Toll-free: 888.453-4280  
Fax: 604. 453-4253

Location:  
104, 4240 Manor Street  
Burnaby BC V5G 1B2

[www.th.gov.bc.ca/rpt/](http://www.th.gov.bc.ca/rpt/)

You are required to return the passenger transportation identifier (plate/decal) and corresponding Vehicle Identification Certificate (VIC) for any dedicated General Authorization vehicle(s) to the Passenger Transportation Branch no later than **August 29, 2008**.

- Upon removal of the passenger transportation identifier (plate/decal) you are now required to display a General Authorization Vehicle Identifier (GAVI) on those General Authorization vehicle(s). (See below for the additional GAVI information.)
- You are still required to continue to carry a copy of your Terms and Conditions of Licence in each of your vehicles.

Please note: It will be an offence for operating a General Authorization vehicle without displaying a valid (GAVI) identifier and/or not carrying a copy of your Terms and Conditions of Licence in each vehicle (PTA Sec.57).

### **Vehicle Toggling: Passenger Directed Vehicles & Inter-City Buses**

The following information applies if you are using the same vehicle(s) for both General & Special Authorizations of your Passenger Transportation Licence. This is considered “toggling” of vehicle(s).

Examples of “Vehicle Toggling” would include:

- When a passenger directed vehicle (PDV) is also being utilized for “carrier directed” sightseeing tours. The former falls under Special Authorization, while the latter is viewed as General Authorization type of service.
- When a vehicle used as an Inter-City Bus (ICB) is also used to perform charter bus operations.

### **Passenger Directed Vehicle (Special Authorization) Toggling**

For ***passenger directed vehicle(s)*** the current original Vehicle Identification Certificate (VIC) issued by the Passenger Transportation Branch must be carried in the vehicle and the Special Authorization vehicle identifier (plate/decal) must be securely fastened in a conspicuous place at the front of the vehicle. If you are toggling this vehicle, you will also be required to display a GAVI on your vehicle. (See below for the additional GAVI information).

Passenger directed vehicle(s) are **restricted to a maximum fleet size(s)** as detailed in the Terms & Conditions of the Licence.

The number of passenger transportation plates you are utilizing under your Passenger Directed Vehicle Special Authorization cannot exceed the maximum fleet size(s) as detailed in the Terms & Conditions of your Licence.

If you have reached your maximum passenger directed vehicle fleet size and you would like to “toggle” or use a General Authorization vehicle that meets the Terms and Conditions of your Licence, you will be required to:

- Apply to the Passenger Transportation Board (subject to approval) for an additional Special Authorization identifier (plate/decal) – Form PT5010, or
- Apply to the Passenger Transportation Board (subject to approval) for a temporary operating permit to temporarily add another Special Authorization vehicle – Form PT5045.

### **Inter-City Buses (Special Authorization) Toggling**

For ***Inter-City Buses***, the current original Vehicle Identification Certificate (VIC) issued by the Passenger Transportation Branch must be carried in the vehicle and the Special Authorization vehicle identifier (plate/decal) must be securely fastened in a conspicuous place at the front of the vehicle. If you are toggling this vehicle, you will also be required to display a GAVI on your vehicle. (See below for the additional GAVI information).

### **Replacement of Vehicles**

Special Authorization vehicle identifiers (plates/decals) are vehicle specific. When a vehicle is no longer in service and is being replaced with another vehicle it is the responsibility of the carrier to inform the Passenger Transportation Branch by filing the following application.

- Apply to the Registrar of Passenger Transportation to move the Special Authorization Vehicle Identifier (plate/decal) to an alternate vehicle which the Terms & Conditions of your Licence makes provision for – Form PT5019.

### **The General Authorization Vehicle Identifier (GAVI)**

A GAVI is your PT Licence Number (e.g. PT 70000). The PT Licence Number is located on the top right hand side of the Terms & Conditions of Licence. You will be required to include the prefix “PT” in front of your PT Licence Number for your GAVI. The prefix “PT” means Passenger Transportation.

The GAVI may be placed either below the driver's window, or on the rear window, or on the rear bumper.

The size of the letters and numbers must be at least 5 centimetres (approx. 2") high. The GAVI will not be supplied by the Passenger Transportation Branch, but rather each licensee will be responsible for their manufacture and display.

**Return of Identifier (plate/decal) & corresponding Vehicle Identification Certificate (VIC) for dedicated General Authorization vehicles:**

You are required to remove and return the passenger transportation identifier (plate/decal) and corresponding Vehicle Identification Certificate (VIC) for any dedicated General Authorization vehicle(s) to the Passenger Transportation Branch no later than **August 29, 2008**.

Please mail, drop off or courier these items to:

Passenger Transportation Branch  
Attention: Registrar of Passenger Transportation  
Ministry of Transportation  
Suite 104- 4240 Manor Street  
Burnaby, BC V5G 1B2

**Additional Information**

Please view the "What's New" section of the Registrar's website for additional background information on (Bill 33) LEGISLATIVE CHANGES Effective July 1, 2008 at:

<http://www.th.gov.bc.ca/rpt/>

If you have any further enquiries about these legislative changes, please contact the Duty Inspector at 604-453-4250 or toll-free in British Columbia and Alberta at 1-888-453-4280.

Sincerely,



Tom Greene  
Registrar and Director  
Passenger Transportation Branch

PT Licence Number: \_\_\_\_\_

- Use this listing of Passenger Transportation Plates operating under your Licence to indicate the type of authority each vehicle is being used for.
- Place a checkmark in the applicable vehicle use column to specify the authority(ies) each vehicle is operating under. (GA: General Authority, ICB: Inter-City Bus or PDV: Passenger Directed Vehicle) Please check all that apply.
- Please review the enclosed notice for additional information.
- This form must be completed and returned to the Passenger Transportation Branch, by mail or fax, no later than June 13, 2008.

Identifier (plate) holder #	Vehicle Registration VIN #	Make	Year	Vehicle Use		
				GA	Special	
					ICB	PDV

**Collection, Use and Disclosure of Information**

The information requested on this form is collected under the authority of, and used for the purpose of, administering and enforcing the Passenger Transportation Act and Passenger Transportation Regulation. The collected information may be disclosed to such other public bodies or individuals as authorized by the Passenger Transportation Act, Passenger Transportation Regulation and/or the provisions of the Freedom of Information and Protection of Privacy Act. If you have any questions about the collection, use or disclosure of personal information, contact the Passenger Transportation Branch at (604) 453-4250.

I declare that the statements and information contained in, attached to and submitted with this vehicle use verification are true and correct; and I (we) understand that they are subject to verification and that any false or misleading representations could result in the refusal or cancellation of the licence.

***Licensee must maintain care and control over the Passenger Transportation Licence***

Signed \_\_\_\_\_ on this date: YYYY \_\_\_\_ M \_\_\_\_ DD \_\_\_\_

Print your name in block letters: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_