



FOR OPERATIONAL SERVICES CONTRACTS

1. GENERAL INFORMATION ON TENDER SECURITIES

- (a) Any and all costs related to or for any and all Bid Securities and Performance Securities must be included in the Tender Price because in no event will the Ministry be responsible for or pay for any such costs, including without limitation as separate or as extra items.
(b) The Ministry will not pay interest on any deposits/securities held by the Ministry.

2. TENDER REQUIREMENTS IF TENDER PRICE IS LESS THAN \$200,000

- (i) A Bid Bond for a value of not less than ten percent (10%) of the Tender Price, in the format and containing the terms and conditions set out in the Specimen form of Bid Bond attached in this Schedule, and duly executed on behalf of the Surety and the Bidder.

or

- (ii) A bank draft, certified cheque or money order drawn on a Canadian financial institution and payable to the Minister of Finance for a value of not less than five percent (5%) of the Tender Price.

3. CONTRACT REQUIREMENTS IF TENDER PRICE IS LESS THAN \$200,000

- (a) If the Bidder is awarded the Contract and if the Bidder delivered a Bid Bond as Bid Security, the Bidder will, on the earlier of:

- (i) fourteen (14) days from the date shown on the Award letter; and
(ii) three (3) days before commencement of the Work on the Site,

deliver to the Ministry at the address set out in the Award letter a Performance Bond and Labour and Material Payment Bond, in the format and containing the terms and conditions set out in the Specimen form of Performance Bond and Labour and Material Payment Bond attached in the Schedule entitled "Contract Securities" to the Contract, and

- (iii) in the amount of fifty percent (50%) of the Tender Price.

- (b) If the Bidder is awarded the Contract and if the Bidder delivered a bank draft, certified cheque or money order as Bid Security, the Bidder will:

- (i) deliver to the Ministry a Performance Bond and a Labour and Material Payment Bond, each
(1) in the format and containing the terms and conditions set out in the Specimen form of Performance Bond and Labour and Material Payment Bond set out in the Schedule entitled "Contract Securities" to the Contract, and
(2) in the amount of fifty percent (50%) of the Tender Price, and

upon receipt of the Performance Bond and the Labour and Material Payment Bond in compliance with this Schedule, the Ministry will, subject to the terms of the Conditions of Tender and the Contract, return the Bid Security to the Contractor

or

- (ii) notify the Ministry in writing before execution of the Contract that the Bid Security may be retained by the Ministry as Performance Security in connection with the Contract. On receipt of such notice, the Ministry will deposit the Bid Security in the amount of five percent (5%) of the Contract Price and hold the funds as Performance Security in connection with the Contract.

4. TENDER REQUIREMENTS IF TENDER PRICE IS OVER \$200,000

A Bid Bond for a value of not less than ten percent (10%) of the Tender Price, in the format and containing the terms and conditions set out in the Specimen form of Bid Bond attached to this Schedule and duly executed on behalf of the Surety and the Bidder.

5. CONTRACT REQUIREMENTS IF TENDER PRICE IS OVER \$200,000

If the Bidder is awarded the Contract the Bidder will, on the earlier of:

- (i) fourteen (14) days from the date shown on the Award letter; and
- (ii) three (3) days before commencement of the Work on the Site,

deliver to the Ministry at the address set out in the Award letter a Performance Bond and Labour and Material Payment Bond, each:

- (iii) in the format and containing the terms and conditions set out in the Specimen form of Performance Bond and Labour and Material Payment Bond attached in the Schedule entitled "Contract Securities" to the Contract, and
- (iv) in the amount of **fifty percent (50%)** of the Tender Price.

**6. "AS AND WHEN REQUIRED"  
CONTRACTS ONLY**

If the Bidder is awarded the Contract and if the Bidder delivered a bank draft, certified cheque or money order as Bid Security, then the Ministry will return the Bid Security to the Contractor as soon as practicable after execution of the Contract.