WORK NOTIFICATION/LANE CLOSURE REQUEST AND APPROVAL

NOTE: This form is to be submitted five (5) working days prior to the work being scheduled.

To  ___________________________  Telephone  ___________________________
   District Highways Manager  District Office

From  ___________________________  Telephone  ___________________________
   (Organization)  (Contact Person)

Fax  ___________________________

☐ I request approval to **work** within the Ministry right-of-way (check as may boxes below as required):
   □ North Bound  □ South Bound  □ East Bound  □ West Bound

☐ I request approval to **close** the Ministry right-of-way indicated below (check as may boxes below as required):
   □ North Bound  □ South Bound  □ East Bound  □ West Bound

Indicate all lanes affected:
   □ Right Turn Lane  □ Middle Lane  □ Left Turn Lane  □ Work on Shoulder
   □ Curb/Outside Lane  □ Centre/Inside Lane  □ All Lanes  □ No Lane Closure

I request approval to work within the Ministry right-of-way (check as may boxes below as required):
   □ North Bound  □ South Bound  □ East Bound  □ West Bound

Indicate all lanes affected:
   □ Right Turn Lane  □ Middle Lane  □ Left Turn Lane  □ Work on Shoulder
   □ Curb/Outside Lane  □ Centre/Inside Lane  □ All Lanes  □ No Lane Closure

on (Highway Name) between (Landmark) and (Landmark)

from ☐ a.m. / ☐ p.m. to ☐ a.m. / ☐ p.m. on the following dates (yyyy/mm/dd) 20 / / ; for the purpose of constructing the following works:

In the above noted direction, the highway is ☐ one (1) / ☐ two (2) / ☐ three (3) lanes wide and
☐ zero (0) / ☐ one (1) / ☐ two (2) lanes of traffic will be maintained in the same directions as the closure.

PLEASE ATTACH THE FOLLOWING:

a) Traffic control diagram figure number ________ as per “Traffic Control Manual for Work on Roadways”;

b) A detailed Traffic Management Plan (format available at the District Highways Office)

APPROVAL SECTION

☐ Request denied  ☐ Request approved as submitted  ☐ Request approved with the following changes:

☐ This approval is granted subject to traffic queues being monitored continuously by the Ministry or Project Representative while lane closure or traffic diversions are under way. Delays are not to exceed ________ minutes over the normal travel time.

☐ This approval is granted subject to traffic queues being monitored continuously by the Ministry or Project Representative while lane closure or traffic diversions are under way. Standards will be set as to what delays are acceptable to the public in the Traffic Management Plan and then work will commence once these limits have been reached and the Traffic Management Plan will be adjusted and re-approved accordingly.

THIS MINISTRY’S PROVINCIAL HIGHWAYS CONDITION CENTRE, (604) 660-9770, MUST BE CONTACTED AS FOLLOWS:

- 24 HOURS PRIOR TO A LANE CLOSURE INSTALLED BEFORE 7:00 A.M.
- BY 6:00 A.M. THE DAY OF THE CLOSURE FOR A LANE CLOSURE INSTALLED AFTER 7:00 A.M.
- UPON REMOVAL OF THE CLOSURE
- THIS APPROVAL MUST BE KEPT ON HAND AT THE WORK SITE.

_________________________________________  ___________________________
District Highways Manager (or Designate)  Date (yyyy/mm/dd)

H1080 (2001/08)  

Distribution:  
Original - District Highways Manager  
Copy - Highways Maintenance Contractor  
Copy - Provincial Highways Condition Centre