



About This Form

This form must be completed by one or more people, depending on your organization. See question 1 for details.

The information you give will be used by the Registrar as part of its deliberations in assessing if you are a fit and proper person as required by the *Passenger Transportation Act*. The Registrar may need more information, depending on your answers to these questions.

In assessing if you are a fit and proper person, the Registrar may consider, among other matters:

- *What were the circumstances of any charges, convictions or findings of guilt and any sentence imposed?*
- *How much time has passed between the charge, conviction or finding of guilt and this application?*
- *Does the behavior for which the charges were laid or convictions or finding of guilt, indicate a pattern of poor conduct and character, lack of financial integrity or a threat to the public?*

You must provide truthful answers. If you do not, and it becomes known to the Registrar, the Registrar may refuse the application or, if a licence is approved, suspend or cancel the licence.

Name of person completing form: _____

1. What type of licensee do you represent? Please check:

- ☐ Sole Proprietorship
- ☐ Partnership (each partner must complete this form)
- ☐ Incorporated Private Company (each director and officer must complete this form)
- ☐ Public Company (the President, Secretary and CEO must complete this form)
- ☐ Society (each director of the society must complete this form)

2. Have you, or any business entity with which you are or have been associated as a director, officer or principal shareholder

- a) been charged with or convicted of an offence under the Criminal Code of Canada? ☐ Yes ☐ No
- b) been charged with or convicted of an offence under the Controlled Drugs and Substances Act or the Income Tax Act? ☐ Yes ☐ No

If you answered yes to any of the above questions, please provide the following details for **each conviction or finding of guilt** (attach a separate sheet if needed).

- i. Description of conviction or finding of guilt
- ii. Date of conviction or finding of guilt
- iii. Description of sentence
- iv. Name and location of court
- v. Court file number (if known)

Continued – Disclosure of Unlawful Activity & Bankruptcy

3. Have you, or any business entity with which you are or have been associated as a director, officer or principal shareholder ever,

- a) filed for bankruptcy protection or receivership; been petitioned into bankruptcy or receivership; or made a proposal under any bankruptcy, insolvency or similar law, or had any similar action taken against you, in any jurisdiction? ☐ Yes ☐ No
- b) been denied or refused bankruptcy protection or reorganization under any bankruptcy or insolvency law in any jurisdiction? ☐ Yes ☐ No

If you answered “Yes” to 3(a), you **must** give the following information for **each** proceeding (attach a separate sheet if needed)

- i. Name and address of entity (if applicable)
- ii. Name and address of filing party
- iii. Date petition filed
- iv. Name and address of Court
- v. Name and address of trustee
- vi. Disposition or outcome

Note: Please enclose a copy of any discharge.

If you answered “Yes” to 3(b) above, you **must** include the following for each proceeding (attach a separate sheet if needed)

- i. Name and address of entity (if applicable)
- ii. Name and address of filing party
- iii. Date petition filed
- iv. Name and address of Court
- v. Name and address of Trustee
- vi. Disposition or outcome

Collection of Personal Information

Personal information is collected by the Ministry of Transportation and Infrastructure – Passenger Transportation Branch under section 26(c) of the Freedom of Information and Protection of Privacy Act (FOIPPA) for administering and enforcing the Passenger Transportation Act and Passenger Transportation Regulation. Should you have any questions about the collection of this personal information please contact: Registrar, Passenger Transportation Branch, 313 – 1500 Woolridge St. Coquitlam BC, 604-527-2198, passengertransportationbr@gov.bc.ca

Name and Signature

Legal Name of Applicant/Licensee: _____

Name of person completing this form: _____

Position with applicant/licensee
(e.g. sole proprietor, partner, officer, principal): _____

Signature: _____

Date: _____