

Voluntary Taxi Bill of Rights Program Start-Up PT Board Form 16

About this Form:

- ✓ Use this form to register a Voluntary Taxi Bill of Rights (VTBOR) program.
- ✓ Your licensed taxi company is based in British Columbia and outside Metro Vancouver.
- ✓ Before you submit this form, read the Board rule and other information for setting up and maintaining a VTBOR program. This information is posted on the [Board's Taxi Bill of Rights webpage](#).
- ✓ When completed, submit the form and attachment to the [PT Board office](#).

1. Legal Name of Taxi Company

(check one of the following and write company name in space provided)

<input type="checkbox"/> Individual (including sole proprietors)	<input type="checkbox"/> Partnership (name each partner)	<input type="checkbox"/> Legal Entity (i.e. Corporation, LLC, Society, City)
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Legal Name(s): _____

2. Contact Information

All Trade Names (i.e. doing business as): _____

Passenger Transportation Licence Number (if applicable): _____

Mailing Address: _____

Postal Code: _____ Phone: _____

Cell: _____ Email: _____

3. Public Contact Information for Compliments & Comments

Phone Number: _____

Web Page: _____

Email: _____

Other: _____

4. Attachment

- Copy of a letter to **each local government** in your operating area giving notice that you are starting a VTBOR program. In the notice, state that information about taxi bill of rights programs is available at http://www.th.gov.bc.ca/ptb/taxi_rights.htm.

5. Declaration

My signature below certifies that:

1. I declare the following:
 - a. I have authority pursuant to Registrar, Passenger Transportation Branch form PTR 5002 (Signing Authority to act on behalf of the licensee in all matters under the Passenger Transportation Act),
 - b. the licensee will comply with the Board's Rules, policies and guidelines respecting the Voluntary Taxi Bill of Rights program, and
 - c. the licensee
 - i. has written policies and procedures for responding to passenger comments and complaints, and
 - ii. will follow the policies and procedures outlined in 1(c)(i).
2. I understand that contact information I provide in section 3 may be posted on the PT Board's taxi bill of rights webpage.
3. I understand that a licensee's failure to comply with Board's rules and requirements respecting the Voluntary Taxi Bill of Rights program may result in compliance and enforcement actions by the Registrar of Passenger Transportation.

6. Signature

! (Please insert electronic signature or print, sign and scan)

Name

Signature

Position or Title

Date

Board Contact Information

Location: 202 – 940 Blanshard Street
Victoria, British Columbia V8W 9T5

Mailing Address: PO Box 9850 STN PROV GOVT
Victoria, British Columbia V8W 9T5

Phone: 250-953-3777

Fax: 250-953-3788

Email: ptboard@gov.bc.ca

Web: www.ptboard.bc.ca