

New Products Evaluation Standing Committee

The **New Products Evaluation Standing Committee** was established in 1991 as a single contact to which prospective suppliers/manufacturers of highway products can direct their requests for product use on ministry's infrastructure.

The committee meets quarterly and has established procedures to:

- screen products through technical referees and process;
- notify applicants of the committee's decisions; and
- update and publish the Recognized Products List on the ministry's web site.

A supplier's first step with the committee is via the Recognized Products Submission Form (RPL Form) (reverse side of this pamphlet and on the ministry's web site) by sending the completed RFP Form electronically to the committee with accompanying documentation electronically or by regular mail to the addresses found below.

The committee first determines whether there is a current or potential use for the product on Ministry of Transportation infrastructure that meets the needs of the ministry.

Products meeting construction and maintenance requirements are recognized as acceptable for tentative or proven use by the committee through the screening process and then are added to the List.

The List forms part of the highways maintenance services contracts in effect throughout the Province.

The list is used by ministry staff at district, region, major project and headquarter levels. For this reason certain products are listed which are not normally purchased by district maintenance contractors.

If a use is identified for the product, the committee reviews in detail the documents submitted with

the application to determine chemical and physical properties of the product, the CSA, CGSB, ASTM, or other standards with which the product complies, the MSDS data and relevant case histories.

Products which appear to be of potential benefit to the ministry are added to the list as a "tentative product", meaning that it may be selected by potential users. Economic considerations of new products will not be studied by the committee, as this will be determined by respective parties of design, contractor and ministry.

After a product has been established an acceptable service record in full scale use, the committee may upgrade the product to the "proven" product status on the list. The time period required to permit this change of status may take up to several years, depending on the type of product and its application. This is especially true where safety or environmental effects need to be carefully considered and monitored.

Generally, products meeting the Ministry's Standard Specifications for Highway Construction do not need to be reviewed by the committee.

The committee does not list or publish names of products which have been refused a listing. This could imply that the product is of no value while in fact it merely does not meet current ministry needs or systems.

The committee maintains a data base of all product submissions. Further information can be obtained from the web site or by contacting:

Ministry of Transportation and Infrastructure Geotechnical, Materials and Pavement Engineering

4B - 940 Blanshard Street
PO Box 9850n Stn. Prov. Gov
Victoria BC V8W 9T5

Web Site:

www.th.gov.bc.ca/publications/eng_publications/geotech/rpb.htm

Email: RPL@gov.bc.ca

Tel: (250) 387-4360 Fax: (250) 387-7735



Ministry of
Transportation
and Infrastructure

RECOGNIZED PRODUCTS LIST New Products Evaluation Standing Committee

Information and Submission Process



For New Product Submissions to the Ministry

**Please complete and save a copy of this document in an electronic format
Submit the completed form to us via our e-mail address RPL @gov.bc.ca**

(In addition - Mail supporting product information with a copy of the completed form to our address)

Please provide the requested information in the fields provided (you can type directly in the grey shaded field boxes) as this information will be used by the New Products Evaluation Standing Committee to assist in the review of the product use.

1)

Supplier's Name: _____

Address: _____

City: _____

Prov./State _____

Tel: _____

Postal/ZIP: _____

Fax: _____

Contact: _____

Email: _____

2)

Manufacturer's Name (if different than supplier): _____

Address: _____

City: _____

Prov./State Postal/ZIP: _____

Tel: _____

Fax: _____

Contact: _____

Email: _____

3)

Product Name: _____

Describe intended product use: _____

Identify category in Ministry's Recognized Product List: _____

Where is this product being used or under review by other transportation agencies? _____

Provide names of a few key contact persons in other transportation agencies with telephone numbers: _____

**MINISTRY OF TRANSPORTATION
and INFRASTRUCTURE**
Geotechnical Materials
and Paving Engineering
PO Box 9850 Stn. Prov Govt
Victoria BC V8W 9T5
tel:250.387.4360 fax:250.387.7735

Electronic Submission
<mailto:RPL@gov.bc.ca>

INTERNET ADDRESS:
<http://www.gov.bc.ca/fran>

http://www.th.gov.bc.ca/publications/eng_publications/geotech/rpl.htm

Recognized Product Submission Form (cont'd)

4) **Has this product been evaluated for environmental impact?** Yes No If yes, attach environmental studies.

5) **Is this product WHMIS controlled?** Yes No
if yes, attach/send MSDS (note: MSDS must conform to WHMIS standards).
Provide/Attach details:

Does this product meet the requirements of a recognized specification agency (i.e., CSA, ASTM, CGSB, AASHTO)?
Yes No If so, state agency and specification number(s):
Provide independent supporting letter/reports confirming compliance to standards and/or successful testing results.

6) **Provide all other information that you feel is relevant to assist the Committee to appraise this product's use?**
Provide/Attach details:

7) **Applicant's Contact Information**
Print Name _____ Date _____
Email address for contact _____
person: _____

A response for the product's submission will be issued upon receipt of application, initial appraisal, and committee result.

Received	Initial Response	Review Result	Committee Result	Notification
Date:	Reply/Discussion:	Advise Applicant:	Tentative Use: Proven Use: Not Required: Rejected for Use:	Advise Applicant:
Tran-24100-40/54506A				
Product Name/Description:				
Product Number:				
160000 – OPERATIONAL MATERIALS – Recognized Products				

Ministry Reviewer(s):	Date:
Comments:	

**MINISTRY OF TRANSPORTATION
and INFRASTRUCTURE**
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and Paving Engineering
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tel:250.387.4360 fax:250.387.7735

INTERNET ADDRESS:
<http://www.gov.bc.ca/fran>
Electronic Submission
<mailto:RPL@gov.bc.ca>
http://www.th.gov.bc.ca/publications/eng_publications/geotech/rpl.htm