

***Canada-British Columbia
BUILDING CANADA FUND
- Communities Component***

Category Specific Supplement:

COLLABORATIVE PROJECTS

***(Supplement to the BCF On-line Program Guide –
Communities Component)***

March 2009



Canada

Foreword

This Collaborative Project Supplement provides an overview of the Canada – British Columbia Building Canada Fund – Communities Component (BCF-CC) and the information necessary to satisfy the requirements needed to apply for collaborative project funding under this program. For each project category a category specific supplement guide has been created.

This **Collaborative Project Supplement** is to be used in combination with the **Provincial Program Guide**. **These two (2) guides contain the critical information required to successfully complete and submit an application under the Canada - British Columbia Building Canada Fund – Communities Component. Further, the Collaborative Project Supplement and the Provincial Program Guide contain significant references to the following documents:**

1. BCF On-Line Program Guide – Communities Component
2. BCF-CC Program Agreement

These guides and additional program information can be found at:

www.bcbuildingcanadafundcommunities.ca

When you are ready to submit your application, you will submit it electronically using the online application in the Shared Information Management System for Infrastructure (SIMSI), which can be found at:

<https://bcfcc-fccvc.infrastructure.gc.ca/>

To be assigned a username and password to access the SIMSI on-line application system, please forward a request to infra@gov.bc.ca.

For more information on the BCF-CC program contact:

Ministry of Community Development

PO Box 9838 Stn Prov Govt
4th Floor 800 Johnson Street
Victoria, BC V8W 9T1
Phone:(250) 387-4060
Fax: (250) 356-1873
Email: infra@gov.bc.ca

Table of Contents

- 1. Introduction _____ 4
- 2. Objectives, Subcategories, and Project Outcomes _____ 4
 - 2.1 Objectives _____ 4
 - 2.2 Sub-categories _____ 4
 - 2.2.1 Asset Management Approaches _____ 4
 - 2.2.2 Demand Management Approaches and Strategies _____ 5
 - 2.2.3 Training _____ 5
 - 2.2.4 Feasibility Studies _____ 5
 - 2.2.5 Infrastructure Plans _____ 5
 - 2.3 Project Outcomes _____ 5
- 3. Business Case _____ 6
- 4. Contact Information _____ 6

1 Introduction

This Collaborative Project Supplement is for applicants who are applying for collaborative projects under the Canada – British Columbia Building Canada Fund – Communities Component (BCF-CC), and is to be used in combination with the Provincial Program Guide. This supplement provides detailed information which is not contained in the BCF On-Line Program Guide – Communities Component or the Provincial Program Guide, and contains category specific information that **must be reviewed prior to submitting a Shared Information Management System for Infrastructure (SIMSI) on-line application**. For more information about the SIMSI application process see pages 9-34 of the BCF On-Line Program Guide-Communities Component. It has been created to ensure that applicants understand and meet the requirements needed to complete an application for a Collaborative Project. These guides are found at:

www.bcbuildingcanadafundcommunities.ca

2 Objectives, Subcategories, and Project Outcomes

The objectives, subcategories, and eligible subcategories information is also indicated on page 75 of the BCF On-line Program Guide.

2.1 Objectives

The **objective** of the Collaborative Project category is to achieve at least one of the following strategic objectives:

- Promote the implementation of holistic approaches to public infrastructure planning and management, and sustainable community planning principles;
- Encourage a culture of using integrated life-cycle asset management as a decision-making approach;
- Promote the integration of demand management in public infrastructure planning and management;
- Encourage dissemination of project results to other local governments; and
- Support collaborative feasibility and planning studies on public infrastructure projects and issues.

2.2 Sub-categories

2.2.1. Asset Management Approaches

- knowledge of infrastructure assets (e.g. inventory and location, book value, condition, expected residual life);
- determination and reduction of life-cycle costs associated with infrastructure that is owned, leased and/or operated (e.g. maintenance, repairs, rehabilitation over the life cycle); and
- improve collective understanding of the state and performance of infrastructure.

2.2.2 Demand Management Approaches and Strategies

- assessment and implementation of demand management strategies and approaches to meet the needs of local governments or groupings of local governments, such as:
 - benchmarking,
 - establishing trends and developing corrective measures,
 - incentives (e.g., user fees, regulation, public buy-in and involvement),
 - least cost and optimization analyses,
 - alternatives to new capital investment.
- assessment of capacity and prevention of over-development in terms of management, operation and functionality of the existing or future infrastructure.
- establishment of minimum levels of service (e.g. considering health and safety, security, functionality, risk assessment, affordability, social expectations), which support planning and decision making.

2.2.3 Training

- training to ensure that the knowledge and the tools developed can be maintained on a long-term basis by the proponent; and
- training at various levels (technical, administrative, elected officials) on asset management processes, benefits, tools, etc.

2.2.4 Feasibility Studies

- studies that examine infrastructure issues as well as due diligence aspects of specific infrastructure projects, which at the time of the study are not being actively considered for funding under the BCF-CC.

2.2.5 Infrastructure Plans

- long-term infrastructure plans based on current knowledge of infrastructure needs and/or assets to identify priorities and guide infrastructure investments.

2.3 Project Outcomes

The project must lead to at least one of the following outcomes:

- To improve the capacity of other levels of government to implement modern and innovative life-cycle management plans for their infrastructure assets;
- To assess the state and performance of the infrastructure assets; and

- To support collaborative feasibility and planning studies on public infrastructure.

3 Business Case

Sections of the SIMSI on-line application require submission of financial information for the proposed project. It is important to note that the Project Benefits section in the on-line SIMSI application requires that the applicant upload a “Cost Benefit Analysis or other study” on the Document Upload Page. This documentation will further support the business case.

A business case supports the application, and allows for elaboration on elements which may not be captured in SIMSI. For more information on business case requirements, refer to pages 35-41 of the BCF On-Line Program Guide.

4. Contact Information

Ministry of Community Development

PO Box 9838 Stn Prov Govt
4th Floor 800 Johnson Street
Victoria, BC V8W 9T1
Phone:(250) 387-4060
Fax: (250) 356-1873
Email: infra@gov.bc.ca

Additional resources can be found on the Building Canada Fund – Communities Component website: www.bcbuildingcanadafundcommunities.ca

The Shared Information Management System for Infrastructure (SIMSI) on-line application, can be found at: <https://bcfcc-fccvc.infrastructure.gc.ca/>

To be assigned a username and password to access the SIMSI on-line application system, please forward a request to Infra@gov.bc.ca.